

Form G2 Witness Summons Criminal

Form G2

<p>To be inserted by Court</p> <p>Case Number:</p> <p>Date Filed:</p> <p>FDN:</p>
<p>Hearing Date and Time:</p> <p>Hearing Location: 75 Wright Street Adelaide</p>

WITNESS SUMMONS CRIMINAL

YOUTH COURT OF SOUTH AUSTRALIA

GENERAL JURISDICTION

Please specify the Full Name for each party. Each party should include a party number if more than one party of the same type.

First Applicant

First Respondent

Important Note: This document must be served on the witness personally.

Witness Details	
Name	Full Name
Address	Street Address (including unit or level number and name of property if required)
	City/town/suburb State Postcode
	Email address

Youth Court Registry Details	
Address	Street Address (including unit or level number and name of property if required)
	City/town/suburb State Postcode
	Email address

Case Details	
Full Name	Full Name
Offence	Offence
Date of Offence	Date of Offence
Offence Location	Offence Location

What you need to do: (for detailed explanation see attached sheet)

- Attend Court to give evidence on the hearing date
- Bring the **Evidentiary Material** listed below
- Deliver the **Evidentiary Material** listed below to the Registrar before the hearing

Evidentiary Material:

- 1.
- 2.
- 3.

This Summons has been Issued on Application of:

- The Complainant/Informant
- The Defendant
- Initiative of the Court

Hearing Details	
Registry Name	Registry Name
Registry Address	Registry Address
Date of Hearing	Date of Hearing
Time of Hearing (including am/pm)	Time of Hearing
Phone Details	Type - Number
Email Address	Email Address

Court use only

 Signature
..... Date	YOUTH COURT Registrar

Information about this summons

Unless the summons has the Seal of the Youth Court on it, it has not been properly issued and therefore does not need to be obeyed.

What is this document?

This is a summons, which requires you to either attend Court to give evidence, to produce documents to the Court or both. If you need to produce documents, the summons specifies the documents that you need to produce.

What do you have to do?

If the summons requires you to produce documents or things only, you may comply with it by delivering all of the documents or things to the Registrar of the Youth Court at the address given prior to the time and date on the summons. If you do that, you do not have to attend on the day and at the time shown on the summons.

You should only deliver documents or things to the Registrar if you have **all of the documents or things requested** and if you have **no objection to producing them to the Court and to them being inspected by the parties to the case**.

If you do deliver the documents or things to the Registrar, they should be securely packaged and **have a copy of this summons attached**.

If you object to the parties seeing the documents or things, you must come to Court on the day and at the time listed and tell the Magistrate why you object to producing them.

If the summons requires you to give evidence (whether or not it also requires you to bring documents or things), you must attend at the Registry on the day shown in sufficient time to be in the correct courtroom by the time listed unless you contact the person who had this summons issued and have arranged to come to Court at some other time.

What about the cost of attending court?

In addition to your reasonable expenses of attending at Court, you are also entitled to be paid **by the party who had this summons issued** your reasonable expenses incurred in complying with the summons, including an appropriate witness fee.

If you need all or some of these expenses paid **before** you come to Court, you should contact the party who had the summons issued.

If you do not understand what you must do, or if you cannot comply with this summons, you should contact:

The Registrar of the Court that issued the summons;

The person that applied to issue the summons; **and/or**

A solicitor to obtain your own legal advice.

Proof of Service:

Name of Person Serving:

Address of Person Serving:

Name of Person Served:

Address at which Service effected:

Date Service effected:

Time of day: Between [*time – am/pm*] and [*time – am/pm*]

Method of Service: (Mark appropriate box with an 'x')

- Personally, or
- Any other method permitted by the Rules – specify: [*specify service*]

I certify that I served the attached document in the manner described.

Certified this [*number of day*] day of [*month*] [*year*]

.....

Signature